

GREETER

- Arrive at church at least 30 minutes before the start of worship.
- Put on your nametag and clip a “GREETER” tag to the bottom of it.
- Smile at and greet all worship attendees at the church doors. (shaking hands is optional)
- Assist elderly, those carrying parcels, and **everyone** in inclement weather with doors and, when needed, on sidewalk to church.
- For those with name tags, assist in locating nametags and help pin/clip them on if necessary.
- For members missing nametags, have them complete a nametag request. Place request on office counter.
- Assist visitors with handwritten name tags – include children.
- Direct visitors to coat racks, nursery, restrooms, etc.
- Introduce visitors to worship ushers.
- **Assist ushers during the offering.**
- Make contact with visitors as they leave the worship service. Invite them to stay for coffee and answer any questions or make introductions as appropriate.

Thank you for serving this morning. *Enjoy your day!*